



Cincinnati Squash Academy Academic Director

Location: Cincinnati, OH

Type: Full Time

About the Organization:

[The Cincinnati Squash Academy](#) (CSA) is a sports & education non-profit that uses the game of squash to help transform talented students in under-resourced communities into scholar-athletes and future leaders on the pathway to post-secondary success. CSA provides year-round support in the following areas: academics, athletics, cultural exposure, community service, and mentorship. CSA is part of a national network of urban squash programs that exist across the country under the umbrella of the [Squash & Education Alliance](#).

Position Overview: The Academic Director is responsible for creating, delivering, and overseeing the educational portion of our youth development program. By building strong relationships with students, families, and school partners, the Director will provide holistic support to help students stay on track to achieve their academic goals.

Job Benefits:

- Competitive salary: Commensurate with experience
- Generous benefits package: health, dental, and vision coverage.
- Paid Time Off: 5 weeks paid vacation (2 weeks in December, 1 week in March, 10 flex PTO days).
- Relocation packages available for out-of-town candidates.

Skills:

- Strong interpersonal skills
- Excellent written and verbal communication
- Program design and implementation
- Planning – projects, budget, and volunteers
- Student performance tracking and feedback

- Acquisition of resources

Competencies:

- Seek opportunities to introduce students to new enrichment experiences
- Establish student academic success metrics
- Complete work effectively and within specified timelines
- Evaluate program effectiveness against identified measures

Student-Centered Responsibilities:

- Design and deliver year-round academic programming designed to increase and enhance student learning
- Assess student academic achievement and emotional needs
- Establish individual plans for students
- Measure and monitor ongoing student academic performance and progress
- Lead and supervise small and large groups of students
- Co-create post-secondary and transition plans with students, schools, and parents
- Establish college and career preparation activities (ACT/SAT testing, college tours, resume-building...)

Community-Centered Responsibilities:

- Cultivate positive relationships with schools, community partners, volunteers, and parents to ensure students are thriving in the academic setting
- Initiate collaborative partnerships designed to enhance student experiences
- Recruit volunteer tutors knowledgeable in the core content needed to support student learning
- Provide volunteer tutor orientation and ongoing guidance and support
- Maintain student and volunteer records

Qualifications:

- Bachelor's degree
- Experience in youth development, teaching
- Ability to relate effectively to diverse groups of people from a variety of backgrounds
- Valid driver's license
- Ability to pass a criminal background check and driving record check

Typical Work Hours:

- **School Year:** Monday through Friday, 11am to 6:30pm
Daily, after-school programming typically runs from 3pm to 6pm
- **Weekends:** 1-2x per month for local programming and field trips (examples: ACT practice tests, visiting a museum, etc.); 2-3 out-of-town trips annually (examples: college tours, squash tournaments)
- **Summer:** Monday through Friday, 9am to 5pm

NOTE: While there are “regular” work hours outlined in this job description, there will be occasions when you are expected to work or be “on call” outside of that window of time. This may include student/parent meetings, field trips, fundraising events, staff outings, etc.

Facility: The Cincinnati Squash Academy’s 15,000 square foot facility houses a state-of-the-art academic center, five squash courts, a fitness center, and lockers rooms. CSA’s facility is located a few minutes’ drive from Hyde Park, Oakley, and other sought after residential neighborhoods.

To Apply: Please submit a cover letter, resume, and three references to our hiring committee at the following email address: squashacademy.cincy@gmail.com.

Equal Opportunity Employer: Cincinnati Squash Academy is committed to building a culturally and racially diverse staff and is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law.